

AGM 2018 Agenda

1. Opening Prayer
2. Appointment of Secretary
3. Approval of Agenda
4. Review of Reports
5. Consideration of the Budget for 2018
6. Appointment and Confirmation of Officers for 2018 including the Trustees, the Treasurer
(others as necessary)
7. Other Business

Adjournment

St Giles Presbyterian Church
Minutes of Annual General Meeting
12:10 PM 2017-03-12
Moderator: The Rev. Cedric Pettigrew

1. **Opening Prayer:** The Annual General Meeting opened with prayer at 12:12 PM
2. **Appointment of Secretary:** Jean McNally moved and Helen Lister seconded the appointment of Isaac Ives as Secretary. Carried
3. **Agenda:** 12:15 PM Jean McNally moved Helen Lister seconded the adoption of the meeting agenda. Carried.
4. **Review of Reports:** The Presbyterian Women's Association report was submitted by Kaye Tate with a noted correction (semi-annual not bi-annual).

The Treasurer's Financial report was presented by Don Tate.

An omnibus motion to approve all reports was put forth by Bob Brien and seconded by Jean Currie. Carried.

The Trustees Report was presented by Bob Brien. Bob moved approval, Helen Lister seconded. Carried.

Bob Brien moved that the Trustees deposit the sum of \$10,000 in the general fund to pay down the Line of Credit, Jean Currie seconded. Carried.
5. **Presentation of The Future Planning Committee:** Rob Brandon presented the recommendations of the FPC, after some questions and discussion the following motions arising from the FPC presentation were:

Motion 1: That the Congregation, through the Session, seek the approval of the Presbytery of Ottawa for the sale of Logan-Vencta Hall.
Moved by Rob Brandon, seconded by Meagan McEwen. Carried.

Motion 2: That the Congregation, through the Session, be authorized to seek interim financing either through the Presbytery or from the National Church of up to \$150,000 to be repaid from the proceeds of the sale of Logan-Vencta Hall. (Explanatory: This may be done either as a grant or loan from the Life and Mission Agency of the PCC, or by a loan guaranteed by the Presbyterian Church Building Corporation).
Moved by Rob Brandon, seconded by Bob Brien. Carried.

Motion 3: That the Presbytery of Ottawa be requested to approve the search for a full-time minister and appoint a minister of the Presbytery to take the lead in that process.
Moved by Rob Brandon, seconded by Bob Brien. Carried.

Motion 4: That the Congregation approve the Finance and Maintenance Committee to obtain funds from the Trustees up to \$10,000 for planning studies for property valuation, building condition reports and legal costs. These funds to be returned to Trustees on securing bridge financing or the sale of Logan-Vencta Hall.

Moved by Rob Brandon, seconded by Meagan McEwen. Carried.

6. **Consideration of the Budget for 2017:** Don Tate, Treasurer, presented the budget for 2017. Don moved the suggested amount to Presbyterian Sharing be \$3,000 after discussion, Stan Currie moved an amendment that the amount be \$3,500, Jean Currie seconded. Carried as amended. Subsequently a motion to approve the budget for 2017 was made by Meagan McEwen, Margaret McLean seconded. Carried.
7. **Appointments or Confirmation of Officers for 2017:** Helen Lister, Meagan McEwen, Don Tate and Bob Brien nominated as Trustees and Don Tate as Financial Treasurer. Ian Stevenson moved the appointment of the above listed, Jane Evans seconded. Carried
Jean McNally moved and Bob Brien seconded the appointment of Rob Brandon and Jean Currie as Auditors of the Accounts. Carried.
8. **Other Business:** Rob Brandon made a motion of thanks to the Moderator of the AGM, the Rev. Dr Cedric Pettigrew. Carried.
9. **Adjournment:** Bob Brien moved adjournment. Carried.
The meeting closed with prayer at 1:08 PM

Respectfully submitted by Isaac Ives, Secretary.

Attendees of 2017 AGM:

Laura Brandon, Rob Brandon, Bob Brien, Jean Currie, Stan Currie, Jane Evans , Dorothy Ferguson, Kate Ferguson, Stuart Gentle, Moira Hassell, Isaac Ives, Helen Lister, Megan McEwen, Margaret McLean, Jean McNally, Elizabeth Pettigrew, Margaret Stevenson, Ian Stevenson, Don Tate, Kaye Tate, Bill White, Melba Woolsey

Interim Moderator/Transition Minister's Report

To Members and Adherents of St Giles Church

Annual Reports are useful in the fact they cause us to reflect on the past year and think about what has been accomplished in light of goals set for the year, and challenge us to look ahead to the future of the congregation.

The main focus for 2017 for St Giles has been future planning with the goal of selling Logan-Vencta Hall and take the first steps to initiate a different kind of future for the congregation. I appreciate the enormous amount of work put in by the Future Planning Committee which helped us make a crucial decision to dream big and to trust in the leading of the Holy Spirit to believe that St Giles has a future role to play in the Glebe. Undoubtedly it will be different but still carrying out the mission of Christ in this part of the city and beyond.

As you know at the beginning of the year I was faced with a personal decision when Elizabeth became ill and entered hospital. That was on December 8th. She is still in the Civic under great care but with no set date for her release. Sensing my need to make her my priority at this time, I found it necessary to tender my resignation as Stated Supply and Interim Moderator effective the end of January. It was a difficult decision but one that had to be made. With her ongoing situation I could not focus on the support she needs and will need, and the requirements of the congregation too.

I am happy to see the Search Committee has been formed under the leadership of the Rev. Phil Kim. This will require some hard work but I feel confident he will lead you to a successful conclusion.

I wish you all God's blessing, and assure you of my continuing interest in St. Giles. You will be in my prayers as the future unfolds. I am confident that God will reward your faithfulness and perseverance.

With fond memories and much appreciation for your many kindnesses,

A handwritten signature in black ink, appearing to read 'Cedric Pettigrew', with a stylized flourish at the end.

(Rev.) Cedric Pettigrew

2017 Co-Interim Moderator's Report

Now to each one the manifestation of the Spirit is given for the common good.

(1 Corinthians 12:7)

God has given us all various skills and talents for the good of His Church. What we may lack, He will provide to set forth His agenda. I was delighted to be able to be of help to a church in hiring their next minister and in the Fall of 2017, I came to St Giles as a Co-interim Minister. I was pleased to be able to work with the Rev. Cedric Pettigrew as he provided service to St Giles in the provision of regular pulpit supply, pastoral care and moderating meetings. In December of 2017, St Giles formed a Search Committee with Don Tate and Robert Fourney as the Co-convenors.

It is with much gratitude and concern that we accepted the Rev. Pettigrew's resignation in January 2018 so that he could be of help to his wife. After some discussion with Session, we agreed that I would remain as the sole Interim Moderator. The search process will still be my main task but I am looking forward to working with the other leaders at St Giles to ensure that a meaningful ministry is available.

I want to express my appreciation to the Session at St Giles along with the Convenors of the Search Committee for their sensitivity and discernment in helping me to provide leadership at St Giles. I also want to thank the members of the Search Committee for their willingness to embark on this important chapter in the journey of this church. On Sunday, February 4, we came together in prayer after the worship service to affirm that we all need the Lord's leadership and guidance for the search process and for our day to day lives.

Please continue to pray for the Lord's blessing upon the search process and the life of this congregation. May all that we do be for the Lord's glory and the building up of His kingdom.

Rev. Philip Kim

Kirk Session Report

The year 2017 was a challenging one for the Session and Congregation of St Giles. It is a measure of our success in overcoming these challenges that as Clerk, my role in this report will be to humbly express thanks to our leadership, staff, and those in our congregation.

In terms of our mission and outreach to the greater community, in spite of our small size we have donated \$2,699 to the Centretown Emergency Food Centre, \$5,550 to Presbyterians Sharing, \$3,525 to PWS&D, \$1,049.85 to Refugee Sponsorship and \$555 to The Women's Missionary Society. We also continue to provide space to several AA groups and the New Covenant Apostolic Church.

Session would like to thank Brenda Beckingham, the choir and soloists for their ministry of music every Sunday.

As a congregation, we made the difficult but necessary decision to ask Presbytery for permission to sell Logan-Vencta Hall this past year. In this Session would like to thank the Trustees, our Representative Elder Stan Currie, Don Tate and Rob Brandon, the members of The Future Planning Committee, Rental Coordinator Jean Currie, and the Finance and Maintenance Committee for their hard work in the completion of this task. We can now focus on our goals of renewal of ministry at St Giles with a measure of financial security.

Special mention must be made of the efforts on St Giles behalf of Patricia Brush who has seen a significant increase in her workload this year and has continued with her usual steadfast dedication.

Session also recognizes the great debt owed to the contribution of our Interim Minister, the Rev. Dr. Cedric Pettigrew, who led us through this process. He has faithfully led Session in this year and we greatly benefitted from his dedication, judgement and perspicacity. We regret that he has had to resign to care for his wife Elizabeth Pettigrew, for whom it is no exaggeration to say is held in equal affection and esteem by the congregation. We continue to pray for her recovery and the well being of the Pettigrew family.

As a Session we also greatly regret the absence of Jan Fourney who has taken medical leave this year after her surgery. Jan has been an integral part of our Session and she is greatly missed.

We have gained an excellent Interim Moderator in the Rev. Philip Kim who is leading our Session and also the Search Committee. Our Search Committee, led by Bob Fourney and Don Tate with Jean Currie as Secretary, is a superb group, well qualified to commence the renewal of Ministry at St Giles and bring the hope of the Risen Lord to the greater community.

Respectfully Submitted,



Isaac Ives

Search Committee

In accordance with the action plan established by the Session in 2017, a search committee was appointed by Session to find a minister to lead the congregation with a style of contemporary ministry that will attract younger people to St Giles. The Search committee members are Don Tate and Bob Fourney, co-convenors; Jean Currie, secretary; and Josiah Baarbé, Kate Ferguson, Chrissie Kalonga, Jean McNally, Jaime Pallen, and Roger White.

In order to determine the kind of contemporary ministry needed in the 21st century that will enable St Giles to grow and prosper, the committee has set aside some time to discover the most effective ministry for the future of the church. The Committee will also determine the kind of minister needed to lead the congregation in this new direction. As was stated in the action plan, this new ministry would run concurrent with the present traditional ministry

Through the next several months, the committee will visit churches, read material, view websites, and interview those who are carrying out contemporary approaches to ministry. This will provide the committee with the information needed to determine a new style of ministry for St Giles. In conjunction with these activities, the committee will work on the congregational profile which will be submitted to the Presbyterian Church in Canada and to interested candidates. The Search Committee has taken on a significant challenge. Please pray for wisdom and courage as they lay out the design for a new ministry and find the right minister to carry out this task.

Don Tate and Bob Fourney
Co-convenors

Statistics for 2017

December 31, 2016 — 76

December 31, 2017 — 73

In Memoriam

For they shall rest from their labours

Douglas Bruce

Betty MacDonald

Professing Members

Alyea, Lillian	Currie, Fiona	Lewis, Jadesola	Pope, Jane
Alyea, Robert	Currie, Jean	Lister, Helen	Powell, Margaret
Banda, Tenor	Currie, Stanley	Lister, Kenneth	Quinn, Allan
Beaubien, Charles	Evans, Jane	Martyn, Dorothy	Stevenson, Ian
Beaubien, Kate	Ferguson, Catherine	Matthews, Elizabeth	Stevenson, Margaret
Brandon, Laura	Ferguson, Dorothy	Mawere, Darren	Tate, Donald
Brandon, Robert	Fletcher, Carole	McEwen, Meagan	Tate, Kaye
Bridal, Carol	Fourney, Janice	McKellar, Beryl	Tate, Lorna
Brien, Beverley	Fourney, Stephen	McKenzie, Eva	Thomson, John G.
Brien, Kimberley	Fraser, Edna	McLean, Miss Margaret	Thomson, Nancy
Brien, Marilyn	Fraser, Jordan	McLean, Mary	White, Roger
Brien, Robert	Fraser, Patty	McNally, Jean	White, William
Brien, William	Gentle, Stuart	McNaule, Wilfred	Wilson, Catherine
Brown, Pauline	Hassell, Moira	Oliver, Shelley	Wilson, Jeffery
Carleton, Beverly	Ives, Isaac	Pallen, Jaime	Wilson, Mary
Chowaniec, Claudia	Lavictoire, Margaret	Pashkevitch, June	Wilson, Virginia
Coyle, Nelson	Lee, Cecilia	Penney, William	Woolsey, Melba
Crighton, Florence	Lee, Nancy	Pope, Andrew	
Cunningham, Eva	Lewis, Abiodun		

Activity Reports

Cameron Highlanders of Ottawa (Duke of Edinburgh's Own)

In 2017, The Cameron Highlanders of Ottawa continued their active association with St Giles. St Giles has been their church home since the 1930s. Their retired colours hang in our sanctuary.

The Regiment attended St Giles on April 9, 2017 to mark the 100th Anniversary of Vimy Ridge. The Chaplain of the Camerons, the Rev. Mario Gaulin, participated in the service.

Since 2005, the Camerons have participated in the annual St Giles Remembrance Service. This year it was held on Sunday, November 5. Commanding Officer, LCol Christopher Jackson and Jeffery Hill, President of the Camerons Regimental Association, read lessons. Cpl. Anne Gregory of the Governor General's Foot Guards was the trumpeter and Cpl. Thomas Bruce was the piper. The Chaplain of the Camerons, Fr. Timothy Nelligan preached the sermon.

The Pipes and Drums of the Camerons have been presenting Benefit Concerts for the Centretown Emergency Food Centre since 2007. This year's concert was held on December 6, 2017 and was well-attended. The concert resulted in significant donations of food and funds.

St Giles has been sending care packages to Camerons deployed abroad since 2005. In 2017, only one Cameron, former CO LCol Robert Patchett, was deployed. The congregation sent a package to him in Kuwait.

Don Tate

Centretown Churches Social Action Committee (CCSAC)

CCSAC is the umbrella group of 23 congregations in central Ottawa under which the Centretown Emergency Food Centre (CEFC) operates. While St Giles has very strongly supported the CEFC since its inception, St Giles has been less involved in CCSAC in the last few years.

In 2017, the Session responded positively to a request to become more active in CCSAC and name a representative to the CCSAC Board. Stan Currie was appointed to this position.

CCSAC in the past year has taken a more active role in advocacy for social justice. It submitted a brief to the Canadian Poverty Reduction Strategy consultation on the needs of those living in urban centres. Its primary recommendation was in support of a national housing program which it believes would lessen dependency on food banks.

The main focus of CCSAC continues to be the CEFC which continues to be one of the busiest food centres in the city. Most of the CCSAC budget goes to support the CEFC.

CCSAC organized the second annual "Walk for the Centre" in October to raise awareness and to generate

extra funding for the CEFC. Roughly 200 people from 17 congregations participated. Nearly \$20,000 was raised. St Giles was represented by Jean and Stan Currie and a number of St Giles people donated.

In November, CCSAC organized a prayer breakfast rather than having an ecumenical church service. It was well planned, well attended, and succeeded in attracting more participation from the clergy of member churches. St Giles was represented by Cedric Pettigrew and Stan Currie.

St Giles hosted two fundraising events in support of the CEFC during 2017. In April, half the proceeds from an excellent choir concert organized by Maeve Weddle, Moira Hassell's daughter went to the CEFC. In December, the annual Cameron Highlanders' Concert at St Giles raised a substantial amount of food and more than \$1400 in donations. Also, in December, Jean and Stan Currie participated in a two-day food drive organized by CCSAC at our local grocery store, McKeen Metro Glebe. This effort was very successful in soliciting donations for the CEFC from Glebe residents.

St Giles continues to have a faithful group of people who volunteer on a weekly basis at the CEFC serving food to clients. In 2017, this group included Kaye Tate, Jean McNally, Nancy Lee, Roger White, Jean Currie and Stan Currie.

Stan Currie
CCSAC Representative

FACCES Refugee Sponsorship Report 2017

Working with the First Avenue Churches and Community Embracing Sponsorship in 2017, St Giles has aided in the sponsorship of one family and one individual and ongoing commitments to previously settled refugees. Thanks to Jane Pope, Bob Fourney and Stan Currie for their leadership and representation of St Giles in this endeavour and to all those who donated toward the St Giles total of \$1,049.85 to Refugee Sponsorship. It should be noted that a fund raising concert by the Big Soul project has been co-organized by Jane Pope and will take place in the spring of 2018.

Respectfully Submitted by Isaac Ives

Finance and Maintenance Committee

2017 was a busy year for the members of the F&M Committee, Don Tate, Isaac Ives, Jean Currie and Jean McNaully.

At the beginning of the year there was the installation of two new boilers supplied and installed by Clement Marchand. The new boilers were supplied with a 10-year parts and labour warranty. In the beginning of the year, funds were short so that a 2-year financing period with zero interest was agreed to with Clement Marchand.

The sale of Logan-Vencta Hall was also a major event in 2017 and this is reported separately.

Rentals of our spaces are a significant part of the St Giles revenue. Jean Currie is the person responsible for this revenue flow that this year reached an all time high at \$49,760.57 just short of the \$50,000 that, as a non-profit, we are allowed to earn.

In previous years, we have been troubled with snow being dumped on our North lawn by the snow removal contractor employed by the lawyers in the office building across the parking lot. In 2017, an agreement was signed with Rideau Glen, the owner of the building, with principals Barry Hobin and Allan Bateman. This agreement between the parties states that snow will be no longer dumped on the lawn that aggravates a problem of water seeping into the Banquet Hall. In addition a drainage system was installed to channel ground water away to the parking lot that is hoped will cure the springtime water problem we have been having.

The agreement with Rideau was partnered with an agreement with the Glebe Business Improvement Association to provide the maintenance of a small park, the St Giles Parkette. The church agreed for its lawn space to be used and Rideau, the Glebe BIA and Glebe Community Association provided funds for the construction of hardscaping adjacent to Bank Street, a limestone and wood semicircular seating structure and the provision of trees. Rob Brandon arranged for the moving of the existing lilac to the east end of the lawn and the planting of an Amur maple near Bank Street. A red oak was also planted in the lawn that hopefully will grow to a good size replacing so many of the large trees that have been lost in the Glebe landscape. Curbs were laid along the property line to prevent cars driving up onto the lawn and the lawn was levelled.

I would be remiss not to mention the hard work and extra hours that our administrator, Patricia Brush, provided in the office and dealing with all the extra work that the move from Logan-Vencta Hall to the Church required.

All members of the congregation assisted in a communal clearing out of both buildings using the help of the staff of Capital Junk. In all a total of eight lorry loads of material was sent for recycling. Chairs have also been donated to Matthew House for reuse by needy persons.

Gordon Beckingham recently provided extra support to the F&M Committee in the modification of the organ room door so that the organ room would be kept at the right temperature.

Finally, at the time writing this report, it appears that the 5 AA groups that are now meeting in the Hall on Saturday and in the evening on Sunday are settling in as is the New Covenant Apostolic Church which worships after St Giles on a Sunday and meets also during the week.

In 2018 we need to rectify the repairs to the Church that have been put off for a number of years. First we need to update the long-term financial plan to see what we might afford. It is likely that the Committee will request another congregational meeting to approve a number of capital projects for 2018.

Rob Brandon, F&M Chair

Mission

The Presbyterian Women collected \$780 for mission projects during 2017. This money was distributed to two

chosen projects through the Presbyterian Church in Canada. The Dr. Pauline Brown Bursary Fund received \$555 to support the education of nurses in India and \$225 went to PWS&D for their International Ministries project "Plant an Olive Tree in Palestine". This project was chosen in response to the talk given at St Giles by Alan and Dorothy Herbert on their PCC visit to Israel and Palestine.

Music

As we look back at 2017, we were pleased to have Cedric to work with as our Interim Minister. He was always prepared and the Choir was always pleased to have the hymns ready for us for the Thursday rehearsal. This in turn meant we were ready to lead Sunday worship service. This made the Choir and organist very happy.

January arrived and many of our singers were heading to Florida in the coming months. At this time as the Choir is smaller we sing easier anthems, so there is still special music each Sunday. Thank you to these valiant Choristers left behind in Ottawa, you do a terrific job.

Saeideh Rajahzadeh came and sang off and on throughout the year. It was wonderful to have another soprano in the Choir, I know the ladies were pleased to have another voice. She did sing with us a bit in September, but was unable to continue with us because of other commitments. St Giles was able to pay for her time.

In April on Palm Sunday, Josiah Baarbé played "Partita #1 Allemande" by J.S. Bach on his beautiful viola for the Prelude. Needless to say, to hear a string instrument in the service was wonderful. Joe is a music student at the University of Ottawa and is coming to St Giles to worship. We are very blessed to have this gifted musician come and play, plus sing in the Choir.

May 7 was Anniversary Sunday and Saeideh sang "On to Higher Ground", a 19th century Gospel song, and an anthem was sung by the Choir.

May 21 Josiah played "Sarabande & Minuet from Cello Suite no. 1" by J.S. Bach which was enjoyed by everyone.

In July, the Church was closed, giving the Choir time off in the summer. August services were shared with other Churches in the Glebe area. St Giles did have services each Sunday during the month of August.

September started with the Choir returning to rehearsal from their summer break. Special Thanksgiving service in October and Remembrance Sunday in November, we had a Trumpeter and Bagpipes from the Cameron Highlanders. Both of them played beautifully and were much appreciated by St Giles.

This would be our last Christmas with Cedric, double services as Christmas Eve was on a Sunday this year. Because of family illness we said goodbye to Cedric in January. His wonderful support of staff and members of St Giles will always be remembered. Our prayers, blessings go with you and your family.

Jan Fourney, one of our soprano's, left us in December because of illness. We continue to miss her and her wonderful voice. She continues to work at getting better, but it is a slow process.

A special thanks to the Choir for their continued support in their presence at Sunday service at St Giles. We look forward with hope and joy to the New Year 2018.

Brenda Beckingham
Organist/Music Director

Presbyterian Women

The Presbyterian Women continue to meet the first Wednesday of each month, with a bag lunch from 12:30 to 1 p.m. followed by our meeting.

The officers are as follows:

President	Kaye Tate
Secretary	Jane Evans
Treasurer	Jean Currie
Mission Treasurer	Jean Currie
Corresponding Secretary	Nancy Lee
Kitchen Co-ordinator	Jean McNally

This has been a year of great change for St Giles. Much of our focus has been on clearing church and banquet hall areas in preparation for the move of Logan-Vencta Hall facilities to the church. We are grateful to Laura and Rob Brandon for their incredible work in spear- heading this activity.

Jane Evans continues to send bulletins each week to those who cannot attend.

In March, Isaac Ives spoke to us about the refugees our church is helping to support. It was interesting to learn more about them.

As always, we supplied the lunch at the Annual Meeting.

Our Rummage Sale held in April was very successful .

We supplied and served lunch to High Horizons, breakfast on Easter morning, and food for the Anniversary lunch.

We assisted at the Great Glebe Garage Sale with a coffee bar and bake table.

Our spring mission offering went to the Dr. Pauline Brown Bursary Fund.

In the fall we began to clean out areas in the church in preparation for the sale of Logan-Vencta Hall, and subsequent move of facilities to the church building.

We assisted at the Harvest Supper, and held two pie bakes in preparation for the bazaar.

The annual bazaar was a great success with money still coming in from the book display and freezer food.

In December we arranged a talk by Alan and Dorothy Hebert on their PCC visit to Israel and Palestine. We followed up by donating half our mission collection to “Plant an Olive Tree in Palestine “ project.

At Christmas we made up and delivered gift bags to our shut- ins.

With God's help, may we keep serving in any way we can.

Kaye Tate

Rental Coordinator

The gross amount collected from space rental was the highest ever at \$49,760. Of course with the sale of Logan-Vencta Hall we now have less space available for rental events at St. Giles. But rentals are about more than dollars. We rent to non-profits, self-help, education, arts and religious groups and individuals. Our welcoming, affordable spaces are seen as an asset in the neighbourhood. Here are some details for 2017.

2017 Logan-Vencta Hall rentals

We hosted 5 AA groups who each meet weekly. These groups are continuing to meet in the church basement. When our own activities like the Bazaar, Great Glebe Garage Sale etc. make this impossible AA will meet upstairs in the Sanctuary.

The New Covenant Apostolic Church met in the lounge and one office space all year. Now they continue to use St. Giles by changing the time of their Sunday service to the afternoon and meeting in the Sanctuary.

Good Morning Creative Arts & Preschool, a non-profit group, have been in Logan-Vencta Hall for about 36 years. We are very pleased that the new owner of the building is happy to retain them as renters.

The Peace and Environment Resource Centre continued to share space with Tucker House on the top floor until the sale of Logan-Vencta Hall. They will be moving to new locations.

Church Building

We have hosted many groups and events in the church during 2017. With AA and the New Covenant Apostolic Church moving in there will be less time/space available. But we can still welcome some rentals, especially short-term events on weekdays during the day.

2017 Church Rentals

- The Ottawa Harmony Singers, director Patricia Brush, on Tuesday evenings
- Glebe Neighbourhood Activities Group, Kindergarten after-school programmes and summer theatre camp
- Sons of Scotland meetings and Scottish dance practice
- Theatre rehearsals for Platypus Theatre, Ottawa Fringe Festival groups and the Acting Company
- Music teacher recitals
- Augustine College commencement and graduation ceremonies
- A square dance party and a family Christmas party

- Space for a local Condo building to hold their AGM
- Practice space for a neighbour who plays trumpet
- A Quaker fundraising dinner
- One wedding

All this activity took place around our own St. Giles activities:

- Our groups: Session, Finance and Maintenance, Choir, Presbyterian Women meetings and work bees, Bible Studies, Presbytery committees, and FACES (refugee group) meetings
- A gigantic FACES refugee group celebration meal and gathering
- Harvest Home Supper and Easter Breakfast
- Rummage Sale, Bazaar and Great Glebe Garage Sale
- Presentation on Israel and Palestine by Alan and Dorothy Herbert
- A huge Multi Choir Concert organized by the Hassell family raising funds for 2 charities
- The Pipes and Drums of the Cameron Highlanders of Ottawa gave a Concert raising funds for the Centretown Emergency Food Centre

Reading this report you will realize that St Giles is not just open for a few hours on Sunday mornings!

May we continue to offer Christian love and St. Giles hospitality to all kinds of people in our beautiful spaces

Jean Currie

Volunteer Rental Co-ordinator

Sale of Logan-Vencta Hall

This event was a major activity in 2017 and involved all the committees of the Church: Session, Trustees and the F&M Committee. The leadership of Cedric Pettigrew was key to engaging Presbytery and the Finance Committee of Presbytery to obtain permission to sell the building. The Finance Committee was especially helpful. Permission was granted by Presbytery at their meeting on 17th day of June 2017 following a presentation by Rob Brandon based on the Session-approved plan that was prepared by the Future Planning Committee.

The F&M Committee had retained the real estate company Colliers to provide a formal appraisal of the building and their report determined that the market price would be \$1.72 Million, and an owner-occupier would offer best value.

The strategy chosen by the F&M Committee was to obtain a line of credit of up to \$205,000 backed by the Presbyterian Church Building Corporation to fund the building condition and environmental reports in advance of the listing of the sale that would be required by any purchaser to obtain financing. These reports were then made available to prospective purchasers and eliminated any future negotiations for price reduction in regard to the physical condition of the building. As at December 31, 2017 these transition costs totalled \$72,867 (see Table) with additional legal and brokerage costs and HST recovery to be accounted for in 2018. The CBRE brokerage fee was 4%.

With formal permission in hand to list the building, F&M Committee members interviewed three brokers and chose Erik Falardeau of CBRE to list the building. CBRE prepared an attractive brochure for the sale process.

There was then a listing period of several weeks when a significant number of companies and individuals inspected the building. CBRE was very good in respecting the fact that the preschool was still operating in the building and scheduled purchaser visits accordingly.

We also advised our tenants that the building was going to be sold and that they should look for new spaces. In the case of the preschool, it was hoped that the new purchaser would allow them to finish out the year. Session approved inviting the five AA groups and the New Covenant Apostolic Church to move to the Church building.

On November 7, formal bids were received from three companies. Two companies wanted to purchase the building for future development, both likely wanting to add a floor and turn the building into a condominium. These companies bid at \$2.1M and \$2.012 M.

The third bidder, 707 Construction, had the best price at \$2.35 M and the best proposal as they wanted to retain the Preschool and convert the upper two floors into studios for children's dance lessons from an existing business, KV Dance Studio. The Trustees therefore accepted this proposal and the purchaser then requested time to secure his financing. This process was not straightforward and twice we had to give more time to close the sale. The transaction finally closed on the 7th day of February to collective sighs of relief on both sides. The balance on closing after disbursements was \$2,213,896.31.

A joint press release by St Giles and KV Dance Studio, and a story from the Good Morning Creative Arts & Preschool were published in the Glebe Report on February 9. They celebrated the sale that will enable children to continue the use the refurbished building at 174 First Avenue. Jason Lambert of 707 Construction has an interest and expertise in the rebuilding of older buildings and the Logan-Vencta name plaque on the building will stay in place so the historic connection to St Giles will remain.

Table of Transition Expenditures to December 31, 2017

Category	Expense
Environmental studies (Church and LV)	\$18,566
Engineering Studies/Surveys (Church and LV)	\$24,315
Clean out/Physical works	\$17,397
Legal/Real Estate Appraisal	\$11,299
Other	\$ 1,290
Total	\$72,867

Finances

Kirk Session Funds 2017

Benevolent Fund:

<u>Closing Balance, December 31, 2016</u>	\$ <u>2,184.29</u>
Donations	80.87
Interest	.19
<u>Closing Balance, December 31, 2017</u>	\$ <u>2,265.35</u>

Social Fund:

<u>Closing Balance, December 31, 2016</u>	\$ <u>45.00</u>
Deposits	170.00
<u>Closing Balance, December 31, 2017</u>	\$ <u>215.00</u>

Memorial Fund:

<u>Closing Balance, December 31, 2015</u>	\$ <u>4,016.65</u>
Interest	.47
<u>Closing Balance, December 31, 2016</u>	\$ <u>4,017.12</u>

St Giles Presbyterian Church ~ 2017 Accounts and 2018 Budget

2017 Accounts				2018
Income	Actual	Budget	\$ over/under Budget	Budget - Year
Donations				
Donations Regular	\$79,483.53	\$90,713.00	-\$11,229.47	\$80,000.00
Initial	\$72.00	\$75.00	-\$3.00	\$0.00
Special Sundays	\$4,985.00	\$4,212.00	\$773.00	\$5,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Total Donations	\$84,540.53	\$95,000.00	-\$10,459.47	\$85,000.00
Rental Income				
AA	\$6,060.00	\$4,760.00	\$1,300.00	\$6,000.00
Church Bookings	\$11,610.00	\$9,549.43	\$2,060.57	\$7,000.00
Good Morning Play Group	\$15,990.57	\$15,990.57	\$0.00	\$0.00
New Covenant Apostolic Church	\$7,200.00	\$7,200.00	\$0.00	\$7,200.00
Ottawa Harmony Singers	\$575.00	\$600.00	-\$25.00	\$625.00
Parking	\$3,825.00	\$4,500.00	-\$675.00	\$0.00
Peace and Environment Resource Centre	\$4,500.00	\$5,400.00	-\$900.00	\$0.00
Total Rental Income	\$49,760.57	\$48,000.00	\$1,760.57	\$20,825.00
Sales and Events				
Concerts	\$0.00	\$0.00	\$0.00	\$0.00
GGGS	\$1,215.00	\$1,800.00	-\$585.00	\$1,000.00
Harvest Home Supper	\$1,021.00	\$1,200.00	-\$179.00	\$1,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Total Sales and Events	\$2,236.00	\$3,000.00	-\$764.00	\$2,000.00
Transfers & Other Income				
Organizations				
Presbyterian Women	\$6,500.00	\$5,000.00	\$1,500.00	\$5,000.00
Funds				
Transfers from Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Trustees	\$0.00	\$1,500.00	-\$1,500.00	\$1,500.00
Total Transfers & Other Income	\$6,500.00	\$6,500.00	\$0.00	\$6,500.00
TOTAL INCOME	\$143,037.10	\$152,500.00	-\$9,462.90	\$114,325.00

St Giles Presbyterian Church ~ 2017 Accounts and 2018 Budget

Expenses	2017 Accounts			2018
	Actual	Budget - YTD	\$ over/under Budget	Budget - Year
Administration				
Bank Charges	\$1,629.95	\$1,700.00	-\$70.05	\$1,700.00
Christian Education	\$0.00	\$100.00	-\$100.00	\$200.00
Dues and Subscriptions	\$5,108.00	\$5,000.00	\$108.00	\$5,200.00
Insurance	\$5,414.04	\$5,200.00	\$214.04	\$3,000.00
Ministry Expenses	\$435.17	\$1,000.00	-\$564.83	\$1,000.00
Music	\$655.50	\$1,500.00	-\$844.50	\$1,500.00
Net Sales Tax Expense	\$5,087.76	\$2,000.00	\$3,087.76	\$4,000.00
Office Expense	\$6,843.13	\$5,500.00	\$1,343.13	\$6,000.00
Organ and Piano Maintenance	\$898.62	\$1,000.00	-\$101.38	\$1,000.00
Total Operating	\$26,072.17	\$23,000.00	\$3,072.17	\$23,600.00
Buildings				
Boiler	\$7,042.25	\$7,354.16	-\$311.91	\$7,000.00
Gas	\$9,184.69	\$9,000.00	\$184.69	\$5,500.00
Hydro	\$4,778.75	\$6,500.00	-\$1,721.25	\$3,000.00
Repairs and Maintenance	\$7,541.10	\$10,000.00	-\$2,458.90	\$6,000.00
Snow Ploughing	\$3,053.95	\$2,000.00	\$1,053.95	\$500.00
Telephone	\$2,929.16	\$2,600.00	\$329.16	\$2,000.00
Water and Sewer	\$2,508.46	\$1,250.00	\$1,258.46	\$1,000.00
Total Buildings	\$37,038.36	\$38,704.16	-\$1,665.80	\$25,000.00
Payroll				
Church Administrator	\$22,002.92	\$21,600.00	\$402.92	\$22,500.00
Custodian	\$14,360.36	\$14,000.00	\$360.36	\$10,000.00
Employer Payroll Taxes	\$2,023.29	\$2,000.00	\$23.29	\$2,000.00
Minister	\$39,073.80	\$39,000.00	\$73.80	\$20,000.00
Organist	\$15,420.00	\$15,420.00	\$0.00	\$15,800.00
PCC Pension	\$8,100.75	\$8,500.00	-\$399.25	\$8,500.00
Pulpit Supply	\$888.00	\$2,000.00	-\$1,112.00	\$2,000.00
Vacation Pay	\$829.92	\$1,000.00	-\$170.08	\$800.00
WSIB	\$355.89	\$400.00	-\$44.11	\$400.00
Total Payroll	\$103,054.93	\$103,920.00	-\$865.07	\$82,000.00
TOTAL EXPENSES	\$166,165.46	\$165,624.16	\$541.30	\$130,600.00
Net Operating Income	-\$23,128.36	-\$13,124.16	-\$10,004.20	-\$16,275.00

St Giles Presbyterian Church ~ 2017 Accounts and 2018 Budget

	2017 Accounts		2018
Missions			
Presbyterian Sharing			
PWS&D			
Refugee Sponsorship			
Women's Missionary Society			
	Actual	Budget	Budget - Year
	\$5,550.00	\$3,000.00	\$5,000.00
	\$3,525.00	\$0.00	\$0.00
	\$1,049.85	\$0.00	\$0.00
	\$555.00	\$0.00	\$0.00
	\$10,679.85	\$3,000.00	\$5,000.00
Trustee Transfers			
Use of Transfers			
Boiler	\$13,460.00		
Losses for 2016	\$10,000.00		
Reduced Line of Credit	\$10,000.00		
	\$33,460.00		
		\$ over/under Budget	
		\$2,550.00	
		\$3,525.00	
		\$1,049.85	
		\$555.00	
		\$7,679.85	

Current Account Bank Reconciliation

January 1, 2017 through December 31, 2017

Opening Balance (January 1, 2017) **-\$6,608.53**

Cleared Cheques

January	-\$24,963.84
February	-\$22,512.04
March	-\$17,096.13
April	-\$16,683.90
May	-\$17,760.97
June	-\$20,671.36
July	-\$13,939.55
August	-\$38,911.34
September	-\$27,438.51
October	-\$46,501.75
November	-\$23,759.80
December	-\$15,736.53

-\$285,975.72

Cleared Deposits

January	\$14,062.74
February	\$30,611.52
March	\$13,351.01
April	\$34,805.08
May	\$14,657.39
June	\$41,678.81
July	\$6,491.45
August	\$18,015.72
September	\$9,626.80
October	\$68,668.97
November	\$23,434.52
December	\$21,986.23

\$297,390.24

Closing Balance (December 31, 2017) **\$4,805.99**

Uncleared Transactions

Uncleared Cheques	-\$16,951.91
Uncleared Deposits	\$760.00

Total uncleared transactions **-\$16,191.91**

Ending Balance (December 31, 2017) **-\$11,385.92**

Transition Account Bank Reconciliation

October 19, 2017 through December 31, 2017

Opening Balance (October 19, 2017)			\$105,000.00
Cleared Cheques			
	October	-\$65,206.96	
	November	-\$7,462.98	
	December	-\$5,422.89	
		<hr/>	
			-\$78,092.83
Cleared Deposits			
	October	\$0.00	
	November	\$4.23	
	December	\$4.86	
		<hr/>	
			\$9.09
Closing Balance (December 31, 2017)			\$26,916.26
		<hr/>	
Uncleared Transactions			
	Uncleared Cheques	-\$3,979.27	
	Uncleared Deposits	\$0.00	
		<hr/>	
Total uncleared transactions			-\$3,979.27
Ending Balance (December 31, 2017)			\$22,936.99
		<hr/>	

Board of Trustees
Financial Statements: 2017

1 Trust Funds:

Table 1A Financial Statement

Table No. 1: Statement of Financial Position

43099	\$ 142,182.86
Less: Inaccessible	\$ (74,029.03)
Accessible: Operations	<u>\$ 68,153.83</u>

Table No. 2: Cash Flow Statement: 2017

Table No. 3: Trust Fund Investments: December 31, 2017

Table No. 4: MacTavish Fund

2 Capital Fund:

Table No. 5

a) December 31, 2016	\$ 3,824.50
b) December 31, 2017	\$ 8,118.29
Late Deposits	<u>\$ 980.00</u>
Total Accessible in 2017	\$ 9,098.29

Trustee Potential Liability (Line of Credit)	\$ 35,000.00
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Table No. 1A
Board of Trustees Financial Report: 2017
Financial Statement

Opening Balance January 1, 2017

Cash: Bank of Nova Scotia	12,718.09	
Investments	<u>105,828.00</u>	
Totals:		<u>118,546.09</u>

Receipts

Bank Interest	4.43	
MAT. GIC	20,000.00	
Cash of a Mature GIC	25,000.00	
Loan Repaid	25,000.00	
GIC Interest	83.36	
Ethel Boyd Endowment	1530.68	
Major Donation	<u>10,589.74</u>	
Total Receipts:		<u>82,208.21</u>

Disbursements

Board of Managers	58,460.08	
Bank Charges	28.00	
Centretown Churches S.A.C.		
To Capital Fund		
PURCHASE GIC	<u>0.00</u>	
Gracefield CCC		
Total Disbursements:		<u>58,488.08</u>

MacTavish Fund Increase	<u>83.36</u>	
Inv. Gr. Decrease	0.00	
Total Investment Decrease		-83.36

Total		<u>142,182.86</u>
Closing Balance, December 31, 2017		
Investments	105,828.00	
Cash: Bank of Nova Scotia	36,354.86	
Total		<u>142,182.86</u>

Table No. 1

Board of Trustees Financial Report: 2017
Statement of Financial Position

Financial Position, December 31, 2016		\$ 161,715.83
A	<u>Investments:</u>	
.		
	42734	\$ 148,997.74
	43099	<u>105828</u>
	<u>Decrease</u>	(\$ 43,169.74)
B.	<u>Current Account:</u>	
	42734	\$ 12,718.09
	43099	<u>36354.86</u>
	<u>Increase</u>	\$ 23,636.77
C	<u>Total:</u>	
.		
	43099	<u>\$ 142,182.86</u>
	Plus: Loan to Operating Account	0
	Less: Transfer to Capital Account	0
	Less: Transfer to Operating Account	<u>0</u>
	Financial Position — December 31, 2017	<u>\$ 142,182.86</u>

Table No 2.
Board of Trustees Current Account Cash Flow
Statement: 2017

Opening Balance January 1, 2017		<u>\$ 12,718.09</u>
Receipts		
Donations	0.00	
Bank Interest	4.43	
GIC Redemptions	20,000.00	
Major Donation	10,589.74	
Portion of a Mature GIC	25,000.00	
Loan Repaid	25,000.00	
Ethel Boyd Endowment Interest	<u>1,530.68</u>	
Total Receipts:		\$ 94,842.94
Disbursements		
Board of Managers	58,460.08	
Bank Charges	28.00	
GIC Purchase	0.00	
Total Disbursements:		<u>58,488.08</u>
Closing Balance December 31, 2017		<u>\$ 36,354.86</u>

Table No. 3
Total Trust Funds Held By Board of Trustees: December 31, 2017

Scotiabank GICs

Due February 25, 2022 **	2.00%	\$ 3,029.03
Due	0.00%	0
Cash Held by Bank of Nova Scotia		1798.97
Due April 10, 2018	0.60%	30000
Due February 18, 2020	2.15%	71000
<u>Total Investments</u>		<u>\$ 105,828.00</u>

Note **MacTavish GIC

Note Ethel Boyd Endowment GICs \$ 71,000.00

Respectfully Submitted
Robert Brien, Treasurer

Table No. 4
MacTavish Fund (Administered by Trustees)

Bank Balance January 1, 2017	0
GIC January 1, 2017	2997.73
Bank Interest	0
Bank Balance December 31, 2017	2997.73
Bank Charges	0
GIC Interest	83.36
Total Balance December 31, 2017	3081.09

Note: Administered by Trustees and is included in Trust Fund Investments.

Respectfully Submitted
Robert Brien, Treasurer

Table No. 5
Capital Fund Financial Report: 2017
(Administered By Trustees)

Opening Balance January 1, 2017

Cash: in Bank of Nova Scotia	1119.5	
Investments	0	
Late Donation from 2016	2705	
	<hr/>	

<u>Totals:</u>		3824.5
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Receipts: Bank Interest	3.04	
Donations	4315	
	<hr/>	

Total Receipts:		4318.04
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Disbursements: Transfer to Church Account	0	
Bank Charges	24.25	
	<hr/>	

Total Disbursements:		24.25
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<u>Sub Total</u>		<u><u>8118.29</u></u>
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Closing Balance December 31, 2017

Cash: Bank of Nova Scotia	8118.29	
Investments	0.00	
	<hr/>	

<u>Sub Total</u>		8118.29
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Transfer: from Trustee Account		0
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Total		<hr/> \$ 8,119.29
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Late Transfer for 2017		980
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Total		<hr/> <u>\$ 9,098.29</u>
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Capital Fund Investments GIC	Due August 17, 2016
Trust GIC	
Total Donations for 2017	\$ 5,295.00

Respectfully Submitted
Robert Brien, Treasurer

St Giles Presbyterian Women's Association Year End Report
January 1, 2017 to December 31, 2017

January 1, 2017 --- Scotiabank Opening Balance **\$3,481.15**

INCOME

Sunshine Fund	452.00
Donations	344.00
Rummage Sale	1,524.50
Late Bazaar 2016	177.00
Bazaar 2017	4,600.00

\$7,097.50

Total Income

DISBURSEMENTS

Postage	92.08
Kitchen and Hospitality	57.83
Bank charges (including an order for new	73.90
cheques)	6,500.00
St Giles Church	621.50
Kitchen Cleaning	

\$7,345.31

Total Disbursements

Opening Balance	3,481.15
Income	+ 7,097.50
Disbursements	<u>- 7,345.31</u>
Closing Balance	3,233.34

January 9, 2018 ScotiaBank Balance **\$3,233.34**

Jean Currie,
 Presbyterian Women Treasurer

St Giles Presbyterian Church, Ottawa

Annual Report for the year ending December 31, 2017

Interim Moderator/Transition Minister: The Reverend Dr Cedric Pettigrew

Co-Interim Moderator: The Reverend Philip Kim *(October through December)*

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